



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**Illinois Department of Financial & Professional Regulation  
Division of Real Estate  
Real Estate Appraisal Administration and Disciplinary Board  
("The Real Estate Appraisal Board")**

## Open Minutes

Date: May 10, 2022

Call to Order: 10:02 a.m. – Patricia McGarr – Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE)  
Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Patricia McGarr, John McMahon, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Brian Weaver (Non-Voting)

Board Member Not Present: Cecelia Marlow

Staff Members Present: Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Hector Rodriguez – Chief of Investigations, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Craig Capilla, Scott Dibiasio, TJ McCarthy

	<b>Discussion</b>	<b>Action</b>
<b>Call to Order</b>	<p>Chairperson Pat McGarr called the meeting to order and read a mandatory statement regarding the Open Meetings Act.</p> <p><i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken:  Doug Anderson - present  Sara Chambers - present  Gail Lissner - present  Patricia McGarr - present  John McMahon - present  Katie McNally - present  Jonathan Michie - present  Mike Morris - present  Ken Mrozek - present</p>	The meeting was called to order at 10:02 a.m.
<b>Review and Approval of Board Minutes</b>	The Board reviewed the Open Minutes from the April 12, 2022, Appraisal Board meeting.	

	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes  Mike Morris - yes  Ken Mrozek - yes</p>	<p>A motion was made by Lissner seconded by Morris to approve the Open Minutes as presented from the April 12, 2022, Appraisal Board meeting. The motion carried by roll call vote.</p>
<b>Public Comments</b>	There were no public comments.	
<b>Licensing and Education Report</b>	<p>The License Report for activity conducted in April 2022 was presented and discussed. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed mentioned he has been working in the office. Jeremy Reed thanked Mary Crocker once again for her hard work.</p> <p>Mr. Reed thanked the Board for their input regarding the proposed courses discussed at the April Board meeting.</p> <p>Mr. Reed said we have launched the AMC National Registry Report.</p> <p>Mary Crocker mentioned, since the last Board meeting, the following have been approved:  10 Education Courses,  4 log audits approved and 1 denied  1 Out of State CE request,  0 Non-Student Activity  8 Endorsement Applications  0 Application Reviews</p> <p>Pat McGarr asked Scott Dibiasio for any updates on PAREA. Scott Dibiasio gave an update on PAREA programs with respect to the Appraisal Institute.</p>	

<b>Investigations Report</b>	<p>The 2022 Investigations Report through the month of April 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p> <p>Hector Rodriguez reported the sad news that one of our investigators, John Rogers, passed away on April 18.</p>	
<b>Prosecutions Report</b>	<p>The 2022 Prosecutions Report through the month of April 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p> <p>Geetu Naik mentioned the two new attorneys in Prosecution, Sheilah O’Grady- Krajniak and Elliot Dubin, have jumped right in with training and one of the attorneys has completed the USPAP Training course and the other attorney will complete this course soon.</p>	
<b>Formal Hearing Schedule</b>	There are no Formal Hearings scheduled	
<b>Education Course Approval</b>	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes  Mike Morris - yes  Ken Mrozek - yes</p> <p>Courses reviewed and approved by Doug Anderson:</p>	A motion was made by Mrozek and seconded by McMahon to recommend approval of the three Appraisal education courses reviewed by a Board member and presented by Mary Crocker. The motion carried by roll call vote.

	<p>ASFMRA (CE) Barn-Dominium/Shouse/Shome - What is it and What it is Not, 4 hours</p> <p>ASFMRA (CE) Valuing Livestock Facilities: Dairy Farms Seminar, 8 hours</p> <p>ASFMRA (CE) Appraising Ag Facilities: Feedlot Seminar, 8 hours</p> <p>Equity Education (CE) 2020-2022 7 Hour USPAP Update, 7 hours</p> <p>Appraiser eLearning (CE) 2020-2022 7 Hour National USPAP Update, 7 hours</p> <p>Courses reviewed and approved by John McMahon:</p> <p>Appraiser eLearning (CE) Measuring with ANSI and the 2021 ANSI Update, 7 hours</p> <p>McKissock (CE) Residential Property Measurement and ANSI Z765, 4 hours</p> <p>Courses reviewed and approved by John Michie:</p> <p>McKissock (CE) Learning From the Mistakes of Others: Appraisal Disciplinary Case Studies, 3 hours</p> <p>McKissock (CE) Fair Housing, Bias and Discrimination, Asynchronous, 4 hours</p> <p>Course reviewed and approved by Brian Weaver:</p> <p>American Continuing Education Institute DBA Calypso Continuing Education (CE) 2020-2022 7 Hour USPAP Update Course, 7 hours</p>	
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<b>Old Business</b>	There was no old business discussed.	
<b>New Business</b>	There was no new business discussed.	
<b>Motion to go into Closed Session</b>	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes  Mike Morris - yes  Ken Mrozek - yes</p>	A motion was made by McNally and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:39 a.m. The motion carried by roll call vote.
<b>Closed Session:</b>	<p>The April 12, 2022, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p>	
<b>Motion to go into Open Session</b>	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes  Mike Morris - yes  Ken Mrozek - yes</p>	A motion was made by Lissner and seconded by Mrozek to go into Open Session at 11:09 a.m. The motion carried by roll call vote.
<b>Approval of April 12, 2022, Closed Minutes</b>	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes</p>	A motion was made by Lissner and seconded by Morris to approve the Appraisal Board Closed Minutes from April 12, 2022. The motion carried by roll call vote.

	<p>Mike Morris - yes Ken Mrozek - yes</p> <p>Roll Call Vote Taken: Doug Anderson - yes Sara Chambers - yes Gail Lissner - yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek - yes</p>	<p>A motion was made by Lissner seconded by Michie to ratify the Board’s actions taken in Closed Session which includes Patricia McGarr authorizing the Department to affix her electronic signature on the orders presented in Closed Session and the authorization by all Board members present to have their electronic signatures affixed to the Findings of Fact, Conclusions of Law and Recommendation to the Director in Case # 2020-1243.</p> <p>The motion carried by roll call vote</p>
<b>Recommendations</b>	There was 1 case for deliberation.	
<b>The Board signed Findings of Fact, Conclusions of Law and Recommendation to the Director</b>	IDFPR v. James Denny #2020-1243	<p>The Board, in Case #2020-1243, agreed to adopt Findings of Fact in contravention of the ALJ's Findings of Fact, Conclusions of Law and Recommendation in which it declined to adopt Paragraph 5 of the Conclusions of Law contained in the ALJ Report</p> <p>The Board recommended that the application of applicant James Denny, Case #2020-1243, be denied.</p> <p>The Board signed one recommendation.</p>

<b>Orders</b>	There was one Consent Order and one Consent to Administrative Supervision Order reviewed and discussed in closed session.	The Board signed 1 Consent Order and 1 Consent to Administrative Supervision Order.
<b>Adjournment</b>	<p>Roll Call Vote Taken:  Doug Anderson - yes  Sara Chambers - yes  Gail Lissner - yes  Patricia McGarr - yes  John McMahon – yes  Katie McNally - yes  Jonathan Michie - yes  Mike Morris - yes  Ken Mrozek - yes</p> <p>The next meeting is scheduled for June 14, 2022.</p>	A motion was made by Anderson and seconded by Lissner to adjourn the meeting at 11:13 a.m. The motion carried by roll call vote.



# Licensing Report

Prepared by Jeremy N Reed

April 2022

## Filtered By

- Board = APPRAISAL
- START DATE = 04/01/2022
- END DATE = 04/30/2022

5/4/2022 at 12:39:35 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	2	7	0	5	1,338
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	2	5	0	2	1,797
557	Associate Real Estate Trainee Appraiser	2	16	19	0	3	386
558	Appraisal Management Company	0	3	1	0	0	160
572	Temporary Practice Real Estate Appraiser	0	3	2	0	0	50
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	120
575	Licensed Appraiser CE Course	0	11	6	0	0	405
<b>Totals</b>		2	37	40	0	10	4,276

## Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	5	3	60.0%	2	40.0%	1	16.7%	6
Repeater	4	1	25.0%	3	75.0%	0	0.0%	4
Total	9	4	44.4%	5	55.6%	1	10.0%	10

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	10	7	70.0%	3	30.0%	1	9.1%	11
Repeater	8	1	12.5%	7	87.5%	1	11.1%	9
Total	18	8	44.4%	10	55.6%	2	10.0%	20



## APRIL

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	Pending /Open Cases	AP cases less than 3 months	AP cases over 3 months	AP cases over 6 months	AP cases over 9 months	AP cases over 12 months	AP cases over 24 months	Formal Complaints Filed	Informal Conferences held	New Cases Rec'd	CLOSED	CLOSED Admin	CLOSED Admin Warn Letter	Closed CE with memo	CLOSED Formal Order	CLOSED: Consent Order	CLOSED: Non-Disc Order / CAS	IL Inc Tax	Child Support	Motion for Rehearing filed
JANUARY	19	6	9	0	0	3	1	1	3	2	4	0	0	0	0	1	2	1	0	0
FEBRUARY	16	6	6	1	0	2	1	0	2	5	8	1	0	0	0	1	4	2	0	0
MARCH	17	8	5	1	0	1	2	0	0	6	5	3	0	0	0	0	0	2	0	0
APRIL	15	6	4	3	0	1	1	0	2	4	6	2	0	0	0	0	2	1	0	1
MAY											0									
JUNE											0									
JULY											0									
AUGUST											0									
SEPTEMBER											0									
OCTOBER											0									
NOVEMBER											0									
DECEMBER											0									
TOTAL								1	7	17	23	6	0	0	0	2	8	6	0	1

[illegible]